**Guest Identification**

Please complete this form for each guest, and return it

with your signed consent to the rules for staying at our flat.

Name of Guest #1

Nationality

Passport #

Address

Telephone

•••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••

Name of Guest #2

Nationality

Passport #

Address

Telephone

•••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••

Name of Guest #3

Nationality

Passport #

Address

Telephone

**Guest Identification, continued**

Name of Guest #4

Nationality

Passport #

Address

Telephone

•••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••

Name of Guest #5

Nationality

Passport #

Address

Telephone

•••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••

Name of Guest #6

Nationality

Passport #

Address

Telephone

Rules of 212 Sicilia

**General**

• Late checkouts may be charged at a rate of €25 per hour if the departure timing affects the cleaning of the flat for the next guest.

• This is a non-smoking apartment. The cleaning out of residual smoke will be charged against the damage deposit.

• Pets are not permitted.

• Loss of keys will result in a charge of €50 against the damage deposit.

• This building is actually home to a number of residents. Please be respectful of their space, and treat your time spent here in the same manner as you would expect of others staying near where you live.

**Damage Deposit**

A deposit of €250 is required at booking. This amount is fully refundable within 14 days of departure, provided the following provisions are met:

• No early arrival or late departure, unless pre-arranged.

• No damage is done to the apartment or its content, beyond normal wear and tear.

• No linens are lost or damaged or extra ones used without permission.

• All trash and discards for recycling are placed in bins located in front of the building, and dirty dishes are cleaned.

• All keys are left on the dining room table and the unit is left locked.

• Unit is left with lights and the air conditioning or heater turned off.

• All charges accrued during the stay are paid prior to departure.

**Payment**

An Advance Payment of 25% of the Rental Amount is required at the time of booking. This payment will be applied toward the total amount owed. The balance of Rental Amount is due 4 weeks prior to your scheduled arrival with the Security Deposit.

**Cancellations**

Cancellations that are made more than 60 days prior to the scheduled arrival date are subject to a 5% fee or €50, whichever is greater. Advanced Payment amount will be forfeited, if a cancellation, or a change that results in a shortened stay, is made within 60 days of the scheduled arrival date. Cancellation or early departure does not warrant any refund of the Total Rental Amount.

**Maximum Occupancy**

The apartment is only licensed for a maximum of 6 guests.

**Inclusive Fees**

The Rental Amount includes a one-time linen and towel setup. Please let us know if you would like to pay for additional linen services.

**Linens and Towels**

Linens and bath towels are included in the Rental Amount, with one set of clean towels and linen provided. We have a washing machine, drying rack and iron that you are welcome to use. Towels and linens should not be taken from the apartment. Please bring your own beach towels.

**Daily Maid Service**

Daily maid service is not included in the Rental Amount, however we are happy to arrange this extra service for your stay.

**False Bookings**

Any booking obtained under false pretense will be subject to forfeiture of Advance Payment or Total Rental Amount, and the party will not be permitted to check in.

**Exceptions**

Any exceptions to the above Rules must be approved in advance in authorized in writing.

**Not a rule, but … please recommend us!**

We hope that you feel at home at 212 Sicilia, and that your visit in Barcelona is everything you hoped that it would be. Let us know if there is anything we can do to help make your stay a pleasant one. And, please recommend us to others if feel your expectations were satisfied.

I consent to the Rules of 212 Sicila,

Signature Date